



Minutes of the Eastern Shore of Virginia 9-1-1
July 2025 Commission Meeting
Thursday, July 24th, 2025 @ 1730 hours
Accomack EOC Building – Melfa

COMMISSIONERS PRESENT: Bill McCready, *Chairman, Atlantic Volunteer Fire Company*
AJ Ferebee, *Vice-Chairman, Captain, Northampton County Sheriff's Office*
Jeff Renas, *Area 31 1st Sergeant, Virginia State Police*
Ben Byrd, *Wachapreague Volunteer Fire Company*
Donald Hart, *Accomack County Board of Supervisors*
Greg DeYoung, *Northampton County Department of EMS*
Charlie Kolakowski, *Northampton County Administrator*
Mike Mason, *Accomack County Administrator*
Bobby Taylor, *Lieutenant, Accomack County Sheriff's Office*
Jeff Parks, *Accomack County Board of Supervisors*
Adam Zieger, *Eastville Volunteer Fire Company*

OTHERS PRESENT: Scott Chandler, *ESVA 9-1-1 Consultant*
Jeff Flournoy, *ESVA 9-1-1 Director*
Krista Kilmon, *ESVA 9-1-1 Deputy Director*
Katie Brewster, *ESVA 9-1-1 Supervisor/ Recording Secretary*

COMMISSIONERS ABSENT: Ernest Smith, *Northampton County Board of Supervisors*

REMOTE PARTICIPATION: None

OTHERS ABSENT: None

CALL TO ORDER: Chairman Bill McCready called the meeting to order at 17:33.

INVOCATION: Chairman Bill McCready delivered the opening invocation.

PLEDGE OF ALLEGIANCE: Chairman Bill McCready led the reciting of the Pledge of Allegiance.

PUBLIC HEARING: **9-1-1 Commission Staff – One-Time Compensation (Bonus)**

Director Flournoy advised that this is for a one-time additional personnel compensation to 9-1-1 Center staff. The funds originated from a VDEM Grant for 2026. The public hearing notice was posted in the Eastern Shore Post for two weeks, on our website as well as at our 9-1-1 Center, including opportunity for anyone to provide



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any verbal or written comments to his position. There were no comments provided before the deadline and no one signed up on the notice to participate.

There was no public participation at this hearing.

PUBLIC PARTICIPATION:

There was no public participation at this meeting.

MINUTES:

A motion to accept the minutes from the June 2025 Commission Meeting was made by Commissioner Donald Hart with a second from Commissioner Ben Byrd. There were no oppositions and the motion was carried.

CONSENT AGENDA: There were four consent agenda items at this meeting.

(A) VDEM PSAP GIS Data Maintenance Grant Use (VDEM funds approved from grant submission earlier this year) – FY26 - ESVA 9-1-1 Center GIS Needs – GIS Data Maintenance Program - \$5,000

(B) VDEM PSAP GIS Data Maintenance Grant Use (VDEM funds approved from grant submission earlier this year) – FY26 – Accomack County GIS Needs - Enterprise GIS Software Program and GIS Data Maintenance Program - \$8,000

(C) VDEM PSAP GIS Data Maintenance Grant Use (VDEM funds approved from grant submission earlier this year) – FY26 – Northampton County GIS Needs – GIS Data Maintenance Program - \$5,000

(D) VDEM PSAP PEP Grant Use (VDEM funds approved from grant submission earlier this year) – FY26 – Education/Training Needs for ESVA 9-1-1 - \$4,000

A motion to approve the Consent Agenda items was made by Commissioner Greg DeYoung with a second from Commissioner Adam Zieger. There were no oppositions and the motion was carried.

BUDGET REPORT:

Director Flournoy reported that there are no major changes or anomalies to the revenue coming in. The Wireless Surcharge has been received. For the Communications Tax, we are awaiting one more month from Accomack, two months from Northampton, and have received all twelve months from Chincoteague. He also stated that there are no major concerns or anomalies to the expenditures. There are still some being credited back to FY25; and this year we may end up with more expenses than revenue, mainly due to maintaining two radio systems.

A motion to approve the Budget Report was made by Commissioner Adam Zieger with a second from Vice-Chairman AJ Ferebee. There were no oppositions and the motion was carried.

DIRECTOR'S REPORT:

Director Flournoy went on to provide his report. Meetings- Director Flournoy attended a meeting with Accomack County Public Works talking about some facility projects for FY26. He also attended a meeting



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with Eastern Shore Rails to Trails, ACDPS, and NOREMS personnel discussing mapping plans, special responses, mile marker use, etc. Staffing- Currently, all eleven F/T positions are filled and released and we have four P/T positions that are filled and released. L.E. PSAP Operations- There have been ongoing effort on needed changes to our active shooter/assailant dispatch policies/procedures. Chincoteague Pony Penning- 9-1-1 Center leadership continues to participate in planning meetings related to interoperability radio communications/dispatch items/staffing related to the 100th anniversary of Pony Penning. Station 7- A draft MOU has been created and shared with Station 7 and Parksley Town personnel memorializing our 9-1-1 Center's involvement with activating their house siren for the town for tornado warnings. After some discussion amongst commissioners on the tornado siren subject, it was ultimately agreed upon for Director Flournoy to refer to Accomack County Emergency Management on a county wide approach. Station 11 Ambulances- On 7/1/2025, work was done to transition the ambulances housed at Station 12 from Station 11 EMS designations to Station 12 EMS designations. Lifeguards- Time and effort have gone toward working with ACDPS, CEMS, and Coastal Event Management on procedures related to radio communications and notification processes to lifeguard staff, after a request to have radio communications on the Accomack County Fire/EMS radio system. VRS Changes- A change from the General Assembly related to disability benefits is to put all dispatchers in the same type of disability coverage and benefit plan. There is a way to opt out if you want to stay in the current.

RADIO INFRASTRUCTURE:

System Issues- The power supply/amplifier for back-up F1 transmitter as the ACSO site remains out of service. There was a failure of the PA for Fire/EMS Dispatch where ACI was dispatched and the issue was resolved. MCA was dispatched for failure of MED5 Radio that was repaired by a technician. ACI worked on a resolution for the T-Mon alarms of reflected power and high temperatures. Awareness- Recently, ACSO leadership advised they had some system issues on their dispatch channel intermittently impacting users' ability to communicate. It is not believed to be related to the new L3 Harris radios. ACSO leadership was advised that they may need to contact their radio shop technician to trouble-shoot.

DEPUTY DIRECTOR'S REPORT:

Director Flournoy then turned the meeting over to Deputy Director Kilmon to provide her report. ECW- Work continues on several open tickets. Motorola is slow moving on resolving these issues; supervisors are checking in almost daily on any progress. Dispatch Failsafe- We were contacted and informed that the newest version has been completed with all the requested updates. We are awaiting a date/time for them to review the program and complete additional training. Training- Our new training platform, Virtual Academy, started the beginning of the month and seems to be well received by our staff. Back-Up Center Relocation- The 9-1-1 back-up center is being relocated from Onancock to NCSO. There is a scheduled timeframe on Monday morning to have lines installed at the demarcation point at NCSO. Other- Deputy Director Kilmon thanked the 9-1-1 Commission for the flowers sent for her sister's funeral and a special thank you to the 9-1-1 Director and Chairman for attending the services and supporting her.

EASTERN SHORE OF VIRGINIA REGIONAL RADIO SYSTEM:

Deputy Director Kilmon then turned the meeting back over to Director Flournoy to provide an update on the ESVARRS system. Funding- To date, fourteen drawdown requests have occurred using the ASAP



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reimbursement system. There remain about \$1,018,000 COPS federal funds available for use towards the ESVARRS project. All required reporting has been submitted to DOJ/COPS with the next being due July 30th, 2025. Subscriber Radios- It was understood that the Town of Hallwood and the Town of Tangier do not have current law enforcement in each town. Equipment was ordered for them because they had officers at the time however, communication was sent that if they do not have officers, it is our intent to not deploy that equipment to the towns and use it within our ESVARRS system. The Town of Tangier has not replied but informally stated they will likely not have an officer coming over any time soon. The Town of Hallwood replied and stated they still need their radio equipment as they intend to hire and have officers. Installations- The mobile radios, outside of the NCPS radios, are overall completed. Control station installations are in-progress. ACSO requested four project radios be issued to them to coordinate installations outside of AMK services. They were provided, with expectations to provide needed information to ESVA 9-1-1 along with ACSO having responsibility financially and for any issues. RF Site Activity- All the work at Eastville is complete. At Belle Haven, the needed lease was executed in mid-July. The NTP was issued with work at the site planned to start on July 28th, 2025. Most equipment for the new site has been installed in the shelter. AMK will be handling the grounding improvements needed and we will pay a re-deployment fee for the need for L3 Harris to re-deploy Custom Towers to Belle Haven. The work at Craddockville is overall complete with a microwave system to be installed later. Work at the Accomack STARS site, Mappsville site, and the Chincoteague site has all been completed. Current Timelines- The updated timeline for cutover is late still fall 2025 and continues to appear to be reasonable with where we are at currently. The immediate timelines include continuing radio installations, punch-list items, and tower remediation needed to get Belle Haven online. It also includes L3 Harris completing necessary site optimization and planning for system-wide coverage testing. Other- Activity has continued towards reviewing/finalizing the personality for law enforcement portable radios. There is a meeting scheduled with NCPS leadership in early August 2025 regarding the status of the ESVARRS project and their expected implementation time. Change Order Info- (1) Belle Haven Re-Deployment Fee of \$16,800 (2) Belle Haven Tower Re-Analysis for \$2,000 (3) Site Security Camera and Installation at Belle Haven for \$2,732.50. Director Flournoy then provided a brief overview of the Belle Haven Tower Lease/Agreement.

A motion to approve the 9-1-1 Director's Report was made by Commissioner Ben Byrd with a second from Commissioner Jeff Parks. There were no oppositions and the motion was carried.

ACTION ITEMS:

A. ESVA 9-1-1 Commission Resolution – Changes

At the May 2025 9-1-1 Commission meeting, direction was provided to Director Flournoy to devote time and effort towards language modifications to the Resolution creating the 9-1-1 Commission, with the following notes as expectations: (A) Substantially follow the language included in the Accomack BOS budget adoption (B) Allow the continuation for existing compensation/benefit items for 9-1-1 Commission staff (C) Allow for 9-1-1 Commission staff to be able to be provided compensation/benefits that may only be available to 9-1-1 Center staff. Commissioner Mike Mason advised that Director Flournoy followed the Commission's requests. After the motions, during discussion, Commissioner Charlie Kolakowski asked if the Commission should be passing this before the Counties had looked at it. It was suggested that the Counties take it back to their attorneys for review and comments and then bring it back before the Commission. Director Flournoy reiterated that the advancement of the Resolution amendment is delaying 9-1-1 staff from obtaining the additional 6% salary increase approved by the counties.



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A motion to approve this action item was made by Commissioner Greg DeYoung with a second from Commissioner Jeff Parks. After discussion, the motion was amended by Commissioner Greg DeYoung with a second from Commissioner Jeff Park. There were no oppositions and the motion was carried.

B. One-Time Compensation (Bonus) 9-1-1 Commission Staff

A one-time compensation bonus of 1.5% was already adopted in the FY26 budget in late June 2025 by the 9-1-1 Commission, with direction to include both full-time and part-time 9-1-1/dispatch staff.

A motion to approve this action item was made by Commissioner Donald Hart with a second from Commissioner Greg DeYoung. There were no oppositions and the motion was carried.

CONSULTANT'S REPORT:

Consultant Chandler advised that aside from his routine items of updating the website and reviewing documents, he also modified spreadsheets for the updated Law Enforcement personalities for the ESVARRS project, along with attending several project reviews and other meetings.

A motion to accept the 9-1-1 Consultant's Report was made by Commissioner Donald Hart with a second from Commissioner Bobby Taylor. There were no oppositions and the motion was carried.

CHAIRMAN'S REPORT:

Chairman McCready thanked Director Flournoy, 9-1-1 Staff, and Consultant Chandler for their ongoing work towards Chincoteague Pony Penning Planning, ESVARRS work, and the Resolution amendment.

OTHER BUSINESS:

There were no other business items at this meeting.

PAYABLES:

A motion to pay the bills was made by Commissioner Bobby Taylor with a second from Commissioner Jeff Renas. There were no oppositions and the motion was carried.

ADJOURNMENT:

Commissioner Charlie Kolakowski made a motion to adjourn the meeting with a second from Commissioner Bobby Taylor. There were no oppositions and the meeting was adjourned by at 18:23.

Respectfully Submitted,

Katie Brewster, *ESVA 9-1-1 Supervisor / Recording Secretary*